

SAMPLE

Event Budget

A working copy of this template is available upon request.

Revenue	
Sponsorships	\$
Ticket Sales	\$
Registration	\$
Silent Auction	\$
Live Auction	\$
Promotional Draw	\$
Donations	\$
Other	\$
Total Revenue	\$

Expenses	
Venue	\$
Food & Beverage	\$
Printing (tickets, posters, signage)	\$
Advertising	\$
License Fee	\$
Staffing	\$
Décor	\$
Other	\$
Total Expenses	\$

Net Income	
Total Net Income	\$